



## Annual Drosophila Research Conference Workshop Selection Criteria

Individuals who wish to organize a workshop at the 2014 Drosophila Research Conference should submit an application no later than November 5, 2013. The number of workshop requests often exceeds the capacity of the conference site and there is no guarantee that all requests will be accommodated. Please consider the following guidelines carefully before submitting an application:

1. Workshops should be devoted to topics that are not covered in scheduled platform sessions. They are not intended to serve as *de facto* platform sessions to be held on a recurring basis.
2. Examples of topics appropriate for workshops include:
  - techniques
  - emerging or specialized areas of research
  - community resources
  - professional development
  - education (undergraduate or graduate)
  - other topics of general interest to the Drosophila community
3. Workshops **must not** exceed two hours in length. Although there is no standard format for workshops, organizers are encouraged to schedule sufficient time for discussion.
4. Organizers must independently identify individuals who wish to participate in their workshops; they will not be allowed to review abstracts submitted by individuals who wish to present their work in poster or platform sessions.
5. Workshop participants are encouraged to present their work as posters, but will not be allowed to speak in both a workshop and a platform session. Those authors whose abstracts are selected as poster presentations **MUST** display their poster for the length of the conference in the poster area and **MUST** present that poster during scheduled times. If the poster will be needed for the workshop, a duplicate poster will be necessary.
6. With adequate justification, the organizers may consider late applications for workshops devoted to late-breaking developments that arise after the application deadline.
7. One LCD projector and screen will be provided in each meeting room. The organizer is responsible for providing a laptop and loading all presentations on that laptop prior to the start of the workshop. Each workshop has a total of two hours to present. **Workshop must stop promptly at the end of the allotted time regardless of whether it started on time.**

The conference organizers will let applicants know whether their proposals have been approved no later than January 8, 2014.

